

**London Britain Township
Board of Supervisors Meeting**

November 10, 2025 approved 11/24/25 BOS mtg

Aileen Parrish, Chairman of the Board of Supervisors, opened the Board of Supervisors meeting at 7:00PM. In attendance were Supervisors Bruce Yost and Brian Sachs, Secretary Carolyn Matalon, Supervisor of Parks and Open Space Adam Brady, Zoning Officer Dave Gargula, Planning Commission member Bill Maslanka, Land Trust member Emily Dryden and resident Ben Stoltzfus.

Road Report

Roadmaster Adam Brady read the October 2025 Road Report, attached.

Bamboo update- Bruce Yost provided a Chesterville Rd bamboo update. The proposal to cut back the bamboo 10–20 feet from the road to about 10 feet high was discussed. The two-day project would cost \$7,500 (\$3,750 per day), split equally among the three property owners at \$2,500 each, with no expense to the Township. Bruce Yost is consulting with Township attorney Tom Oeste on next steps with the goal of having this completed prior to the winter.

Guide Rail replacement

A quote was received from Collision Inc. The quote for replacing guide rails is as follows:

Penn Green Rd- 25' \$1625

Good Hope Rd- 75' \$4875

Mobilization fee \$1000

TOTAL COST \$7500

Parsons Rd and Good Hope- 25' \$2062.50 incl the \$250 mobilization fee

TOTAL COST of 3 replacements is \$9562.50. This expense is in the current budget.

Bruce Yost made a motion to approve the purchase from Collision Inc. for the 3 guide rails at a total cost of \$9562.50. Brian Sachs seconded and the motion carried unanimously.

Park Report

Adam Brady read the October 2025 Park Report, attached.

Joseph Kamertz scout project Joseph Karmertz requested a design change for the planned scout project at Nichol Park.. The current design is a 20' circle and will be changed to a 17' square. The Board unanimously approved the change.

Material Spreader purchase approval- Bruce Yost made a motion to purchase a material spreader from Hills Auction at a cost of \$4025. Brian Sachs seconded and the motion carried unanimously. There being no further business Adam Brady left the meeting at 7:35pm.

Zoning Report

Dave Gargula read the Zoning report.

25-077	Irwin BI	111 Foxbrook	Roof Solar EV charger 10-15-25
25-095	Keefe ZO	114 Chesterville	Fence 9-25-25
25-096	McImoyle ZO	108 Fennec	Deck 10-22-25
25-097	Lee BI	243 Fern Ridge	HVAC 10-27-25
25-098	Bartlebaugh BI	116 Stoney Ridge	HVAC 10-15-25
25-099	Schazda BI	1422 Flint Hill	Elec 11-5-25

COMPLAINTS:

MISCELLANEOUS

Weekly inspections for un-permitted work and signs were performed.

Site inspections for construction were performed.

There being no further business Dave Gargula left the meeting at 8:30pm.

760 Chambers Rock Rd—The property, previously subdivided with a barn and house, is under a conservation easement. Although a permit for a music studio was approved, the owner did not notify the Land Trust as required. Dave Gargula will remind the owner to consult the Land Trust about the studio's exterior design.

Subdivision and Land Development

Stoltzfus – Ben Stoltzfus, Carolyn Matalon, and Dave Gargula reviewed the subdivision process and permit requirements for both Ben Stoltzfus and Sam Fisher. Dave Gargula will coordinate with Ben Stoltzfus to further evaluate outstanding needs across the project.

Minutes

10/27/25– Brian Sachs made a motion to approve the minutes of 10/27/25 as corrected. Bruce Yost seconded and the motion carried unanimously.

New Business

Judy Porta/credit card payments on R/E tax bills - Judy Porta discussed using Municipal Tax Service to accept credit card (2.65% fee) or ACH (\$1.50 fee) payments for Township real estate tax bills. The system could also handle credit card payments for permits and supports multiple bank accounts. The Board of Supervisors will discuss this further with Township Treasurer Nette Stejskal.

Old Business

Res#25-21- Aileen Parrish read Resolution #25-21 in which London Britain Township accepts the multi-municipal Mason-Dixon/Arc Corner Heritage Interpretation and Connectivity Plan, as presented.

Brian Sachs made a motion to adopt Resolution #25-21 as presented. Bruce Yost seconded and the motion carried unanimously.

Business from the Floor

Adjournment

Brian Sachs made a motion to adjourn the meeting at 9:58pm. Aileen Parrish seconded, and the motion carried unanimously.