London Britain Township
Board of Supervisors Meeting

04/27/2026 – APPROVED at 05/11/2026 BOS Meeting

Brian Sachs, Chairman of the Board of Supervisors, opened the Board of Supervisors meeting at 7:01 PM. In attendance were Supervisors Aileen Parrish and Bruce Yost, Secretary Carolyn Matalon, Assistant Secretary Dana Copare, Treasurer Nette Stejskal, Assistant Treasurer Pamela Morgan, Land Trust Mary Beth French, and Emily Dryden, Planning Commission Members Don Morgan, LBT Residents Bill Maslanka, and Jennifer Janulewicz.

Road Bids
Nette Stejskal reported that Hunter Warnick received feedback from Asphalt Industries customers that had CHIP and Fog Seal work completed in the past year. The reviews he received were very positive.

Aileen Parrish made a motion to award the CHIP and Fog Seal equipment contract to Asphalt Industries at the unit costs for items 1 – 10 for the total amount of $20,400.00. Bruce Yost seconded the motion, and the motion carried unanimously.

Aileen Parrish made a motion to approve the purchase of the aggregate for CHIP and Fog Seal through COSTAR purchase program. Bruce Yost seconded the motion, and the motion carried unanimously.

Aileen Parrish made a motion to approve the purchase of CHIP and Fog Seal emulsion oil through the COSTAR purchase program. Bruce Yost seconded the motion, and the motion carried unanimously.

Aileen Parrish made a motion to approve the purchase of the Superpave for the Mill and Patch Road project through the COSTAR purchase program. Bruce Yost seconded the motion, and the motion carried unanimously.

New Business

Municipal Oversight of Fire & EMS Merger – On April 14, 2026, Brian Sachs and Nette Stejskal attended this meeting as representatives for the Township. There was a total of 10 municipalities in attendance. The fire department consultant offered 3 governance options that they are considering. The fire department consultant is proposing the creation of a Municipal Advisory Board or a Municipal Authority. The Municipal Authority could set fees for residents, businesses and schools directly. The merger will take approximately 2 years to implement. Unfortunately, local examples of Fire Prevention Municipal Authority could not be found, only a local EMS one. There will be more discussions to be had, and more questions asked at the next meeting which is on May 12, 2026.

Community Service Hours – Carolyn Matalon raised a question on community service hours and public areas. The Board agrees that there should be a background check on individuals performing community service hours and the Township should implement a procedure. Carolyn Matalon to create a draft procedure.

2026 PSATS Conference Details – Aileen Parrish and Brian Sachs updated the Board on the PSATS conference they attended the week of April 20, 2026, in Hershey, Pennsylvania. The main topic of this conference was datacenters and AI in your hometown. Another topic that was addressed at the conference was zoning and subdivision. Aileen Parrish to update further at the next meeting.

New London Road (S.R. 896) Horse-Drawn Vehicle Flashing Warning Device Project – Nette Stejskal presented the Board with the bid details from Bowman. After the Board reviewed the bid received, Aileen Parrish made a motion to award SR 896 Flashing Warning Devices to Lenni Electric Corporation for $49,856.00. Bruce Yost seconded the motion, and the motion carried unanimously.

896 Corridor Project – Aileen Parrish updated the Board that based on the information that was received from the AGREM meeting, she can confirm that Franklin Township is unhappy with having the responsibility of maintaining the proposed lightning required for the roundabout. There are negotiations and discussions with PennDOT on how to proceed with project.

Old Business

Chesterville Road Bamboo – No update

Peco Tree Trimming Pole Identification – No update

126 Penn Green Road – No update

TWP Map of ROW – No update

Yeatmans Culvert – Bruce Yost would like to have more updates from Pennoni regarding this project.

Meeting Hall/Maps – No update

Update on Office Building Renovations – In progress

Planning Commission Solar/Data/Detention Center Update – PSATS attorney Scott Colburn hosted a zoom meeting on April 15, 2026. Aileen Parrish, Don Morgan, Les and Stephanie Town were all in attendance. To have a datacenter it must meet a threshold for utility uses, have sources of power and have sufficient water. Noise also poses an issue if there is a loss of power. Since our Township has on-lot septic systems, our land should be protected. Conditional Use Hearings would also be needed on this topic.

Development-Pigliacampi Property – Carolyn Matalon updated the Board that they requested an extension on their building permit.

17 Chesterton Road – The Township received a call from a neighbor regarding this property. Aileen Parrish has been in contact with the neighbor and is speaking with Tom Oeste about their concerns. CCHD and sewage enforcement were out last week at this property. Hunter Warnick mowed the grass at this property today, April 27, 2026. More research will be needed on this property.

1404 New London Property – No update

Comcast BEAD Effort – No update

Grant Support Letter to the County Commission – No update

Fire Company Municipal Board Representative – No update

Document Asset Management System – No update

Township Hall Use/Fees – Pamela Morgan updated the Board on research she found on this topic. Some examples she provided the Board were having refundable deposits and having discount rates for resident's vs nonresidents. Pamela Morgan will provide a draft of an application for use of the Township Hall where on one side there would be applicant and use questions and on the other side a list of rules and instructions and fees for people requesting to rent the Township Hall.

Accessory Use/In-Law Suites Discussion – No update.

Certificate of Occupancy – Resale – No update

Krause Trail – No update

Minutes – 04-13-2026 – Aileen Parrish made a motion to approve the minutes as corrected. Bruce Yost seconded the motion and carried the motion unanimously.

Shred Event – Brian Sachs updated the Board that Penn Township will be hosting a shred event on May 16, 2026.

Treasurers Report
Treasurer Nette Stejskal presented the board with the 04/27/2026 Treasurers Report (please see attached)
Invoices greater than $1,000:

Brandywine Conservancy:	$1,200.00	Dave Gargula:	$3,290.00
Hydraterra Professional:	$1,895.00	Pennoni Associates:	$5,093.00
Shipley Energy:	$1,245.19	BMO Mastercard:	$2,666.53
Pennoni Associates:	$1,392.50	Walton Water:	$1,381.40
Allan Myers:	$2,656.11	Carr's Auto & Truck:	$1,599.97
Beltway International:	$1,062.42	J. Dominic Dorazio:	$4,600.00
PA Municipal:	$1,434.57	Superior Line Striping:	$1,435.00

General Fund
Brian Sachs made a motion to approve the ACH transactions for the payment of payroll taxes, payroll deductions, interest payment on the DVRFA loans, PCard purchases, and bank fees. Bruce Yost seconded the motion, and the motion carried unanimously.
Brian Sachs made a motion to approve check numbers 17267-17307 on the M&T Bank Account. Bruce Yost seconded the motion, and the motion carried unanimously.
Brian Sachs made a motion to approve check numbers 10368-10391 on the PLGIT Bank Account. Bruce Yost seconded the motion, and the motion carried unanimously.
Brian Sachs made a motion to approve the transfers to the PF, OSF, and CF for 2026 RE Taxes; to the SF for the user fees collected, and to the PF for a deposit. Bruce Yost seconded the motion, and the motion carried unanimously.

Park Fund
Brian Sachs made a motion to pay bills with check numbers 3125-3129 from the Park Fund. Bruce Yost seconded the motion, and the motion carried unanimously.
Brian Sachs made a motion to approve the transfer to the GF for tax collection expenses and payroll. Bruce Yost seconded the motion, and the motion carried unanimously.

Open Space Fund
Brian Sachs made a motion to approve the transfer to the GF for tax collection expenses. Bruce Yost seconded the motion, and the motion carried unanimously.

Windsor Sewage Fund
Brian Sachs made a motion to approve check numbers 1577-1581 from the Windsor Sewage Fund. Bruce Yost seconded the motion, and the motion carried unanimously.

Capital Fund
Brian Sachs made a motion to approve the transfer to the GF for tax collection expenses and loan interest. Bruce Yost seconded the motion, and the motion carried unanimously.

Highway Fund
Brian Sachs made a motion to pay bills with check numbers 7316-7331 noting that check number 7232 is VOID from the Highway Fund. Bruce Yost seconded the motion, and the motion carried unanimously.
Brian Sachs made a motion to approve the transfer to the GF for purchases on the PCard. Bruce Yost seconded the motion, and the motion carried unanimously.

Business from the Floor
A resident of LBT made the Board aware of 2 tractor trailers that are located on the Stoltzfus property on South Bank Road. It is visible from 896 while you are driving. There are 2 porta potties in their yard. The LBT resident also updated the Board about 234 South Bank Road. There are a boat and a medical trailer that have been parked there for 2 weeks. Carolyn Matalon will contact Dave Gargula to research these complaints.

Miscellaneous

Adjournment
Brian Sachs made a motion to adjourn the meeting at 9:29 pm. Aileen Parrish seconded, and the motion carried unanimously.