

London Britain Township
Board of Supervisors Meeting
7/28/25 minutes approved 8/11/25 BOS mtg

Board of Supervisors Meeting

Aileen Parrish, Chairman of the Board of Supervisors, opened the Board of Supervisors meeting at 7:00pm. In attendance were Supervisors Bruce Yost and Brian Sachs, Secretary Carolyn Matalon, Treasurer Nette Stejskal and Planning Commission Member Bill Maslanka, Land Trust member Emily Dryden and Mary Hanley.

Old Business

Map update/Mary Hanley- Mary Hanley presented an update to a proposed map of Mason-Dixon Greenway South.

PECO update- Aileen Parrish did get a response from Kennett Supervisor Geoffrey Gamble. He is gathering information and will get back to Aileen Parrish to discuss further.

Executive Session- The Board of Supervisors met on 7/14/25 and 7/21/25 for personnel matters.

896 Flashers Grant Engineering update - Nette Stejskal provided an update on the grant application. Nette Stejskal will reach out to Matt at Bowman Engineering to request a project plan. Bruce Yost suggested that Nette Stejskal contact Pennoni Engineering to inquire about what would be required for them to manage the project.

Bamboo update- Bruce Yost provided an update about the 134 Chesterville Rd bamboo issue. Bruce Yost and Dave Gargula met with homeowner. The homeowner is receptive to getting help to bushwack the bamboo by his side of the creek. Dave Gargula will attempt to set up similar meeting with other homeowners on Chesterville with bamboo .Bruce Yost will investigate bamboo cutting options.

300th Township Celebration @ Nichol Park – Brian Sachs noted that 8/1 is the last date for sponsors to be added to the event. 50 vendor tables are reserved for the celebration.

New Business

Medic 94 Annual meeting report- Aileen Parrish attended a Medic 94 annual meeting. The Christiana Care West Grove Campus is scheduled to open on 8/12/25. Medic 94 is asking for a 4% budget increase from the Township.

PennDot Winter Maintenance Agreement – Nette Stejskal reported receipt of the new PennDot Winter Maintenance Agreement. Under this agreement, the Township will provide snow plowing services for over three miles of state roads in exchange for compensation. The 2025 agreement is valued at \$5,100, with provisions for adjustments in the event of a severe winter. This contract spans five years and includes a five-year extension, incorporating a 2% annual increase. A resolution will be required and is to be added to the agenda for August 25, 2025.

Aileen Parrish noted the Township is advertising for 2 part time positions. Part time Park Road crew member and a Part time Assistant Secretary Treasurer.

A Pickle Ball grant was awarded to the Township from Chester County Parks and Preservation for pickleball courts at Nichol Park in the amount of \$109,200. The Township is still waiting to hear the outcome of the DCNR grant which was applied for.

Supervisor Brian Sachs discussed honey bee hives at Nichol Park. Through the research, the Board of Supervisors has decided not to allow honey bee hives at Nichol Park.

Meeting Minutes

7/14/25 Board of Supervisors Meeting –

Aileen Parrish made a motion to approve the minutes of 6/9/25 as corrected. Bruce Yost seconded and the motion carried unanimously.

Credit Card Processing – Nette Stejskal reviewed credit card processing options for the Township. The Board chose Square for a one-year trial, with a 3% processing fee. Bruce Yost made a motion to approve Square as the processor; Aileen Parrish seconded and the motion passed unanimously.

Treasurer's Report

Treasurer Nette Stejskal presented the July 28, 2025 Treasurers Report (report attached) bills over \$1,000:

BIU	\$1,545.00	Buckley Brion	\$1,375.00
Collinson Inc	\$3,625.00	D Gargula	\$2,905.00
Hydraterra	\$7,628.50	New London Elect	\$6,852.00
Office Env	\$3,831.35	AG Library	\$14,000.00
BMO	\$2,152.11	Weeds Inc	\$7,050.00
Hydraterra	\$2,000.00	PECO	\$1,023.63
Walton Water	\$2,911.89	Allan Myers	\$12,576.00
D Gargula	\$1,903.50	Longs Asphalt	\$31,249.63
Locust Pt Equip	\$3,193.04	Blanfords Tree	\$1,850.00
Ideal Hydraulic	\$4,794.65	Jennings Auto	\$1,266.94
New Enter Stn	\$7,068.19	Yardworks	\$1,240.00

General Fund

Chairman Parrish made a motion to approve the ACH payments of the DVRFA Loan interest and principal, payroll taxes, payroll deductions, insurance and bank fees from the General Fund. Brian Sachs seconded and the motion carried unanimously.

Chairman Parrish made a motion to approve M&T Bank checks# 17078-17100 from the General Fund. Brian Sachs seconded and the motion carried unanimously.

Chairman Parrish made a motion to pay bills with checks# 10089-10114 from the PLGIT General Fund bank account. Brian Sachs seconded and the motion carried unanimously.

Chairman Parrish made a motion to approve the transfers from the General Fund to the Park Fund, Open Space Fund and Capital Fund for 2025 Real Estate taxes and the Sewage Fund for Fees Collected, the Park Fund for reservation receipts and the O & M Escrow Account. Brian Sachs seconded and the motion carried unanimously.

Park Fund

Chairman Parrish made a motion to pay bills with checks# 3095-3099 from the Park Fund. Brian Sachs seconded and the motion carried unanimously.

Chairman Parrish made a motion to approve the transfer to the General Fund from the Park Fund. Brian Sachs seconded and the motion carried unanimously.

Open Space Fund

Chairman Parrish made a motion to approve the transfer to the General Fund from the Open Space Fund. Brian Sachs seconded and the motion carried unanimously.

Windsor Sewage Fund- Chairman Parrish made a motion to approve checks# 1534-1539 from the Windsor Sewage Fund. Brian Sachs seconded and the motion carried unanimously.

Capital Fund- Aileen Parrish made a motion to approve the transfer to the General Fund from the Capital Fund. Brian Sachs seconded and the motion carried unanimously.

Aileen Parrish made a motion to pay bills with checks# 1439-1441 from the Capital Fund. Brian Sachs seconded and the motion carried unanimously.

Highway Fund

Chairman Parrish made a motion to pay bills with checks# 7237-7247 from the Highway Fund. Brian Sachs seconded and the motion carried unanimously.

Aileen Parrish made a motion to approve the transfer to the General Fund from the Highway Fund. Brian Sachs seconded and the motion carried unanimously.

Windsor LOC Account

Aileen Parrish made a motion to approve the transfer to the Sewage Fund from the Windsor LOC Account. Brian Sachs seconded and the motion carried unanimously.

Business from the Floor none

Adjournment

There being no further business, Brian Sachs made a motion to adjourn the meeting at 9:35pm. Supervisor Aileen Parrish seconded and the motion carried unanimously.