

**London Britain Township
Board of Supervisors Meeting**

03/23/2026 – APPROVED at 04/16/2026 BOS Meeting

Brian Sachs, Chairman of the Board of Supervisors, opened the Board of Supervisors meeting at 7:01 PM. In attendance were Supervisors Aileen Parrish and Bruce Yost, Secretary Carolyn Matalon, Assistant Secretary Dana Copare, Treasurer Nette Stejskal, Assistant Treasurer Pamela Morgan, Member Bill Maslanka, Planning Commission Members Stephanie Town and Les Town.

New Business

Township Hall – Carolyn Matalon updated that the Board received a request to host three to four artists for the fall art festival. The Board is in favor of this request; we will have to have a fee schedule policy in place and iron out the details ahead of this event. Scouts will have their monthly meetings in the hall as well. Pamela Morgan and Nette Stejskal will be checking about liability insurance as well as conducting research on fees. A refundable security deposit and/or cleaning fee were discussed as part of the fee structure.

Rainwater Swale Overflow – Dave Gargula may provide an update about this concern at the April 13, 2026, meeting.

Accessory Use Discussion – Carolyn Matalon updated the Board that there has been an increase in permits coming in for in-law-suites. The Township needs more detailed zoning guidance for these permits and have a better definition listed in the ordinance. Carolyn Matalon also discussed a possible certificate of occupancy for resale, and we will do research on this topic.

Sharpless Road Pipe Repairs – Nette Stejskal updated the Board that during the last storm a part of a pipe on Sharpless Road cracked. The cost of repair is going to be \$4,350, and the cost would be covered by the routine maintenance budget. Bruce Yost made a motion to approve the pipe to be repaired in the amount of \$4,350 from Yard Work for equipment and labor. Aileen Parrish seconded the motion, and the motion carried unanimously.

Trash Clean Up – Brian Sachs updated the Board that he will be hosting a Trash Clean Up event on Saturday, April 4, 2026, from 8 am to 11 am, along Newark Road, near Hillstream development.

Old Business

Road Project Update – Nette Stejskal updated the Board that she has received the revised bid packages and will be ready to open bids at the Monday, April 13, 2026, meeting. Bruce Yost made a motion to approve advertising the bids to include the changes that have been made to the scope of work needed for road repairs. Aileen Parrish seconded the bids motion, and the motion carried unanimously.

MD-HIP Plan/Acceptance of the Errata Sheet – Nette Stejskal updated the Board that she is working on closing out this grant, and she has been in contact with New Garden Township, Elk Township, and Franklin Township. Aileen Parrish made a motion to acknowledge that we accepted the plan with Resolution Number 25-21 dated December 17, 2025. The plan has been updated with minor changes, and we accept the plan with minor revisions. Bruce Yost seconded the motion, and the motion carried unanimously.

New London Road (S.R. 896) Horse-Drawn Vehicle Flashing Warning Device Project – Nette Stejskal updated the Board that Bowman received one bid from Lenni Electric Corporation for \$47,045. Bruce Yost made a motion to award the maintenance contract to Lenni Electric, contingent upon receiving positive confirmation from Tom Oeste that we have met the advertising requirements and that we are in compliance with prevailing wages. Aileen Parrish seconded the motion, and the motion carried unanimously.

Updates

Ordinance on Data Centers – Stephanie Town requested permission to contact Tom Oeste to see if he has any information that he may share with our Township about data centers. The Board approved Stephanie Town's request. Bruce Yost will contact PSATS officials to see if they have pertinent information on data centers and detention centers.

Paul Overton – Franklin Township Parks and Trails/Ellen Krause – A trail is planned on the Krause property from Mercer Mill Road to Franklin Township. Aileen Parrish suggested that the Land Trust could possibly hold the easement and perform maintenance. Aileen Parrish stated that Paul Overton would volunteer to put in a soft trail with Ellen Krause. Nette Stejskal suggested having the easement for this property and owned by London Britain Township and having the Township and Land Trust maintain it.

Chesterville Road Bamboo – Bruce Yost updated the Board that Nette Stejskal will be sending out the invoices to the homeowners for the work that was completed on their properties.

Peco Tree Trimming Pole Identification – No Update

126 Penn Green Road – No Update

Development-Pigliakampi Property – No Update

1404 New London Property – Carolyn Matalon updated the Board that the homeowner confirmed receipt of the emailed letter and is working on a response to the township.

TWP Map of ROW – No Updates

Yeatmans Culvert – Brian Sachs updated the Board that the first stage of this project. Steel plates, are complete and look good.

Meeting Hall/Maps – Carolyn Matalon is working on getting measurements for framing the maps.

Update on Office Building Renovations – In progress

Comcast BEAD Effort – No Update

Planning Commission Solar Update – No Update

Grant Support Letter to the County Commission – Aileen Parrish updated the Board that she is waiting for more information.

Fire Company Municipal Board Representative – First Meeting is scheduled for April 14, 2026. Nette Stejskal and Brian Sachs will attend on behalf of London Britain Township.

Document Asset Management System – Meeting scheduled for April 13, 2026, at 2 pm.

Minutes – 3/9/2026 – Aileen Parrish made a motion to approve the minutes as amended. Brian Sachs seconded the motion and carried the motion unanimously.

Treasurers Report

Treasurer Nette Stejskal presented the board with the 3/23/2026 Treasurers Report (see attached)

Invoices greater than \$1,000:

Alger Oil:	\$2,671.54	Blanfords Tree:	\$10,000.00
Bowman:	\$1,467.50	D. Gargula:	\$3,220.74
Home Depot:	\$1,524.44	Hydraterra:	\$1,450.00
Pennoni:	\$1,584.50	Taylor Oil:	\$1,157.55
Avondale Fire EMS:	\$6,500.00	Avondale Fire Co:	\$7,250.00
SCCEMS:	\$6,300.00	WGFC EMS:	\$11,116.00
WGFC:	\$29,791.00	BMO:	\$3,112.89
Duvals Lawn:	\$16,905.36	Walton Water:	\$1,379.88
Allan Meyers:	\$1,472.85	Chester Hill Farms:	\$2,450.00

General Fund

Brian Sachs made a motion to approve the ACH transactions for the payment of payroll deductions, interest payment on the DVRFA loans, PCard purchases, and bank fees. Aileen Parrish seconded the motion, and the motion carried unanimously.

Brian Sachs made a motion to approve check numbers 17244-17266 on the M&T Bank Account, noting that #17249 is void. Bruce Yost seconded the motion, and the motion carried unanimously.

Brian Sachs made a motion to approve check numbers 10338-10367 on the PLGIT Bank Account. Bruce Yost seconded the motion, and the motion carried unanimously.

Brian Sachs made a motion to approve the transfers to the PF, OSF, for 2026 RE Taxes; to the SF for the user fees collected, and the MISC Escrow account for a deposit. Bruce Yost seconded the motion, and the motion carried unanimously.

Park Fund

Brian Sachs made a motion to approve the transfer to the General Fund from the Park Fund. Bruce Yost seconded the motion, and the motion carried unanimously.

Brian Sachs made a motion to pay bills with check numbers 3123-3124 from the Park Fund. Bruce Yost seconded the motion, and the motion carried unanimously.

Open Space Fund

Brian Sachs made a motion to approve the transfer to the General Fund from the Open Space Fund. Bruce Yost seconded the motion, and the motion carried unanimously.

Windsor Sewage Fund

Brian Sachs made a motion to approve check numbers 1573-1576 from the Windsor Sewage Fund. Bruce Yost seconded the motion, and the motion carried it unanimously.

Capital Fund

Brian Sachs made a motion to approve the transfer to the General Fund from the Capital Fund. Bruce Yost seconded the motion, and the motion carried it unanimously.

Highway Fund

Brian Sachs made a motion to pay bills with check numbers 7311-7315 from the Highway Fund. Bruce Yost seconded the motion and the motion carried it unanimously.

Business from the Floor**Miscellaneous****Adjournment**

Brian Sachs made a motion to adjourn the meeting at 9:45 pm. Aileen Parrish seconded, and the motion carried unanimously.