

**London Britain Township
Board of Supervisors Meeting**

07/27/2026 – APPROVED at the 08/10/2026 BOS Meeting

Brian Sachs, Chairman of the Board of Supervisors, opened the Board of Supervisors meeting at 7:02 PM. In attendance were Supervisors Aileen Parrish and Bruce Yost, Treasurer Nette Stejskal, Assistant Treasurer Pamela Morgan, Secretary Carolyn Matalon, Assistant Secretary Dana Copare, Land Trust Members Mary Beth French and Emily Dryden, and LBT Resident Jennifer Janulewicz.

New Business

Draft Municipal Agreement for Fire and EMS – Nette Stejskal presented the Board with a draft agreement that was distributed to the municipalities that attended the July 14, 2026 meeting. This is going to be a long process, so an interim agreement is being suggested for at least 2 years, until December 31, 2028. After reviewing this agreement, the Township still has many questions and concerns moving forward. Brian Sachs and Nette Stejskal will be attending the next meeting on August 6, 2026 to voice the Township impact on the agreement and air concerns.

Traffic Sign Data Recaps – Pamela Morgan analyzed the traffic sign data that was conducted on Glen Road and Chambers Rock Road and presented the data to the Board.

Old Business

TRAISR Proposal – Municipal Management Software – Dana Copare and Carolyn Matalon updated the Board on the meeting that we had with TRAISR. After reviewing the new proposal, the Board is ready to move forward. The dollars for this expense will be budgeted in the 2027 budget, while the work will begin in 2026. Bruce Yost made a motion to conditionally approve the TRAISR proposal, not to exceed \$20,000.00. Aileen Parrish seconded the motion and the motion carried unanimously.

Updates

Chesterville Road Bamboo – Nette Stejskal updated the Board that LBT Roads crew trimmed back the bamboo again. Nette Stejskal will be following up with Tom Oeste to understand the next course of action with the homeowners that have not paid.

PECO Tree Trimming Pole Identification – No update.

TWP Map of ROW – No update.

Meeting Hall/Maps/Cases/Artifacts/etc. – Brian Sachs announced that he will be meeting on Wednesday, July 29, 2026, with Meeting Hall Taskforce Member, Dalen Keys to decide what to do with the artwork.

Update on Office Building Renovations – No update

Planning Commission – Solar/Data Center/Wind – No update

Development-Pigliacampi Property – Carolyn Matalon updated the Board that she received guidance from Tom Oeste and that she has asked Dave Gargula to request an “As Built Plan”. Land Trust has their own guidance, which is separate from the Township.

1404 New London Property – Carolyn Matalon updated the Board that we received guidance from Tom Oeste. To date, the Township is missing information from the homeowner’s attorney and BIU has requested a new set of plans for the barn.

Stoltzfus Farm – An LBT resident notified the Board that Ben Stoltzfus has moved a trailer from his house, however, the trailer is still visible from the road.

South Bank Road (Fisher) – An LBT resident notified the Board that a sign was placed on their property. The resident was advised to remove the unwanted sign from the Meir property.

234 South Bank Road – An LBT resident reported to the Board they are pleased with the condition of the property now that it is all clean.

17 Chesterton – LBT Roads crew mowed the grass on June 30, 2026. Mowing information was sent to Nette Stejskal for cost detail generation. Aileen Parrish will be following up with Tom Oeste to see if the sale went through and the bank owns the property.

Comcast BEAD Effort – No update.

Fire Company Municipal Merger – Please see above.

Document Asset Management System – Please see above.

Township Hall Use/Fees – Pamela presented to the Board with a draft meeting hall rental agreement. Bruce Yost will provide comments and suggestions to Pamela. A floor plan of the Meeting Hall should accompany the agreement, as should a few details of the Audio/Visual (AV) capabilities.

Accessory Use/In-Law Suites – No update.

Certificate of Occupancy/Resale – No update.

Krause Trail – Aileen Parrish said that Tom Oeste is working on a trail easement draft for the Township.

Pennoni Projects – The Township is still waiting on Pennoni to provide information on many outstanding projects.

Community Service Hours form – Carolyn updated the Board that Tom Oeste approved the form with a few minor comments and suggestions. The Board offered their support and a few editing suggestions.

Nichol's Park Projects – No update.

Personnel Meeting – On Friday, July 24, 2026, the Board announced that they had a personnel meeting.

Minutes – 07/20/2026 – Aileen Parrish made a motion to approve the minutes as corrected. Bruce Yost seconded the motion and the motion carried unanimously.

Treasurer Report

Nette Stejskal presented to the Board the July Treasurer Report. Please see attached.

Invoices greater than \$1,000.00:

Alger Oil Inc.:	\$2,781.59	BIU:	\$1,962.71	Clifton Larson Allen LLP:	\$1,299.99
David Gargula:	\$2,957.50	Lenni Electric:	\$4,685.60	Pennoni Associates:	\$1,982.00
Shipley Energy:	\$1,309.24	Red Tail:	\$2,125.49	Thomas Insurance Group:	\$9,220.00
Avon Grove Library:	\$14,000.00	Walton Water:	\$1,421.77	Thomas Insurance Group:	\$1,844.00
David Gargula:	\$1,761.75	Long Asphalt:	\$60,770.84		
New Enterprise Stone and Lime Co, Inc.:			\$19,434.26		

General Fund

Brian Sachs made a motion to approve the ACH transactions for the payment of payroll taxes, payroll deductions, interest payment on DVRFA Loans, PCard purchases, insurance, and bank fees. Aileen Parrish seconded the motion, and the motion carried unanimously.

Brian Sachs made a motion to approve check numbers 17350-17378 on the M&T Bank Account, noting that check number 17368 is void. Aileen Parrish seconded the motion and the motion carried unanimously.

Brian Sachs made a motion to approve checks numbers 10441-10464 on the PLGIT Bank Account. Aileen Parrish seconded the motion and the motion carried unanimously.

Brian Sachs made a motion to approve the transfer to the PF, OSF and CF for 2026 Real Estate Taxes, to the SF for user fees collected, and to the O&M Escrow account for a deposit. Aileen Parrish seconded the motion and the motion carried unanimously.

Park Fund

Brian Sachs made a motion to approve check numbers 3143-3144. Aileen Parrish seconded the motion and the motion carried unanimously.

Brian Sachs made a motion to approve the transfer to the GF for tax collection expenses and payroll. Aileen Parrish seconded the motion and the motion carried unanimously.

Open Space Fund

Brian Sachs made a motion to approve check number 155. Aileen Parrish seconded the motion and the motion carried unanimously.

Brian Sachs made a motion to approve the transfer to the GF for tax collection expenses. Aileen Parrish seconded the motion and the motion carried unanimously.

Windsor Sewage Fund

Brian Sachs made a motion to approve check numbers 1589-1595. Aileen Parrish seconded the motion and the motion carried unanimously.

Capital Fund

Brian Sachs made a motion to approve check numbers 1444-1445. Aileen Parrish seconded the motion and the motion carried unanimously.

Brian Sachs made a motion to approve the transfer to the GF for tax collection expenses and loan principal and loan interest. Aileen Parrish seconded the motion and the motion carried unanimously.

Highway Fund

Brian Sachs made a motion to approve check numbers 7349-7354. Aileen Parrish seconded the motion and the motion carried unanimously.

Business From The Floor – None.

Adjournment

Aileen Parrish made a motion to adjourn the meeting at 10:10 pm. Brian Sachs seconded, and the motion carried unanimously.