

**London Britain Township  
Board of Supervisors Meeting**

2/26/26 approved 3/9/26 BOS mtg

Brian Sachs Chairman of the Board of Supervisors opened the meeting at 7:00PM. In attendance were Supervisors Aileen Parrish and Bruce Yost, Secretary Carolyn Matalon, Asst. Secretary Dana Copare, Treasurer Nette Stejskal, Asst. Treasurer Pamela Morgan, Roadmaster Hunter Warnick, Planning Commission members Don Morgan, Les and Stephanie Town, Pennoni Engineer John Renzo and Land Trust member Mary Beth French. Avondale Fire Co./Guy Swift

**Old Business**

Avondale Fire Co/Guy Swift

Guy Swift presented the 2025 year-end report to the Board of Supervisors. The Township had 42 EMS calls and 18 Fire calls with Avondale Fire Co. The merger of Avondale Fire Dept with West Grove Fire Dept was briefly discussed:

- A Board of Directors will oversee the merger.
- The Board of Directors will ask for municipality participation.
- The 2027 budget will be ready by Memorial Day of 2026.

Road projects

The 2026 road projects were discussed with Township Engineer John Renzo from Pennoni, Roadmaster Hunter Warnick, Treasurer Nette Stejskal and the Board of Supervisors.

Striping work will be needed on Good Hope Rd, Flint Hill Rd and Penn Green Rd.

Bruce Yost made a motion to advertise bids:

- Chip seal- Indiantown Rd & Sawmill Rd., Joshs Way, Dew Rd., Penn Green Rd. and Flint Hill Rd;
- Mill and patch- Good Hope Rd and Flint Hill Rd.;
- Glen Rd. stabilization and guide rail project.

Brian Sachs seconded and the motion carried unanimously.

Solar Ordinance discussion

Stephanie Town addressed possible accessory use ordinances, including solar, wind, geothermal, and manure digesters. The BOS agreed to have the Planning Commission review further.

Detention centers and data mining centers were also discussed.

Updates

Chesterville Road bamboo- Bamboo removal/remediation will start Monday.

PECO tree trimming- A PECO letter about tree trimming in the Township was received.

126 Penn Green Road- none

Twp. Map of right-aways- none

Kat Pigliacampi/Chambers Rock Rd- none

Stoltzfus- The reviews are completed for the Subdivision plan.

1404 New London Rd improvements- Building permits have been received.

Meeting Hall maps/cases/artifacts/etc.- none

Update on Office Building Renovations - Renovation work has been completed in two out of three offices.

Yeatmans Station Road culvert grant- Bruce Yost noted the grant application was submitted

2/18 DEP MS4 audit- Bruce Yost summarized the DEP audit by stating the audit went well and the Township passed the audit.

Comcast- BEAD program for underserved/unserved Broadband in PA. Carolyn Matalon contacted Comcast and they do not have any details to provide yet.

## **New Business**

Document shredding services - Pamela Morgan addressed the need to shred financial records for proper records disposition. The Board of Supervisors has authorized the use of a shredding service. Nette Stejskal will identify which documents should be disposed of and will return to the Board of Supervisors with a Resolution that lists these documents.

Joint PC/BOS session proposed- Stephanie Town noted the Planning Commission would like to have a joint session with the Board of Supervisors. They will meet in the fall of 2026.

Liquid Fuels auditor 2023-2024- Nette Stejskal reported no findings during the audit. The yearly audit is scheduled for Monday 3/1/26. Judy Porta will be audited this year as well.

OSRER- The 1<sup>st</sup> mtg of OSRER task force was held. They will meet again in April.

Chester County Flood Spotter- A watershed flood study meeting was attended by Aileen Parrish. The Chester County Water Resources Authority is looking for flood spotters to help identify flood hotspots in the Township. Carolyn Matalon will add this information to the Township website.

Webelo Scout Troop 42- Bruce Yost and Brian Sachs met with Webelo Scout Troop 42 to teach about local government.

## **Meeting Minutes**

2/9/26 BOS meeting minutes- Aileen Parrish made a motion to approve the minutes of 2/9/26 as corrected. Brian Sachs seconded and the motion carried unanimously.

## **Treasurer's Report**

Treasurer Nette Stejskal presented the 2/26/26 Treasurers Report (report attached)

Bills over \$1,000:

BUI	\$14,670.00	Bor of West Grove	\$3,207.00
Bowman	\$3,365.00	Buckley Brown McGuire	\$1,000.00
D. Gargula	\$2,607.50	Hydraterra	\$1,056.00
Pennoni Assoc	\$4,302.75	Wex Bank	\$1,413.22
Taylor Oil	\$1,476.87	BUI	\$6,628.00
Chuck Freese	\$1,500.00	BMO	\$1,103.33
Walton Water	\$1,336.00	Chester Hills Farm	\$2,625.00
Eastern Salt	\$12,125.22	Ford Motor Co	\$6,547.68
L & L Carquest	\$1,006.53	Steel & Metal Serv. Ctr	\$5,530.00
Pennoni Assoc	\$1,425.50		

## **General Fund**

Brian Sachs made a motion to approve the ACH payments of the DVRFA Loans and principal, payroll taxes, payroll deductions, Pcard purchases, insurance and bank fees from the General Fund. Bruce Yost seconded and the motion carried unanimously.

Brian Sachs made a motion to approve M&T Bank checks# 17234-17243 from the General Fund. Bruce Yost seconded and the motion carried unanimously.

Brian Sachs made a motion to pay bills with checks# 10303-10337 from the PLGIT General Fund bank account. Bruce Yost seconded and the motion carried unanimously.

Brian Sachs made a motion to approve the transfers from the General Fund to the Park Fund, Open Space Fund and Capital Fund for 2026 Real Estate taxes; to the Sewer Fund for user fees collected. Bruce Yost seconded and the motion carried unanimously.

Park Fund

Brian Sachs made a motion to approve the transfer to the General Fund from the Park Fund. Bruce Yost seconded and the motion carried unanimously.

Brian Sachs made a motion to pay bills with check# 3122 from the Park Fund. Bruce Yost seconded and the motion carried unanimously.

Open Space Fund

Brian Sachs made a motion to approve the transfer to the General Fund from the Open Space Fund. Bruce Yost seconded and the motion carried unanimously.

Windsor Sewage Fund

Brian Sachs made a motion to approve checks# 1568-1572 from the Windsor Sewage Fund. Bruce Yost seconded and the motion carried unanimously.

Capital Fund

Brian Sachs made a motion to approve the transfer to the General Fund from the Capital Fund. Bruce Yost seconded and the motion carried unanimously.

Highway Fund

Brian Sachs made a motion to pay bills with checks# 7304-7310 from the Highway Fund. Bruce Yost seconded and the motion carried unanimously.

Misc. Escrow Account

Brian Sachs made a motion to pay bills with check# 205 from the Misc. Escrow Account. Bruce Yost seconded and the motion carried unanimously.

**Business from the Floor**

Executive Sessions were held to discuss personnel on 2/25/26, 2/26/26 and will be held on 2/27/26.

**Adjournment**

There being no further business, Aileen Parrish made a motion to adjourn the meeting at 9.25pm. Supervisor Bruce Yost seconded and the motion carried unanimously.