

**London Britain Township
Board of Supervisors Meeting**

08/24/2026 – APPROVED AT THE 09/14/2026 BOS MEETING

Brian Sachs, Chairman of the Board of Supervisors, opened the Board of Supervisors meeting at 7:01 PM. In attendance were Supervisors Aileen Parrish and Bruce Yost, Treasurer Nette Stejskal, Assistant Treasurer Pamela Morgan, Secretary Carolyn Matalon, Assistant Secretary Dana Copare, Planning Commission Members Don Morgan, Bill Maslanka, Les and Stephanie Town, Land Trust Member Emily Dryden, Avon Grove Library Representatives David Payne and Alison Thomas and LBT Resident Jennifer Janulewicz.

New Business

Avon Grove Library – David Payne presented to the Board the Avon Grove Library Usage Statistics from 2024 to June 2026. He reported that library card holders have increased from 528 holders in 2024 to 593 holders as of June 2026. He was pleased to report that LBT increasing usage across the with items borrowed from the library, number of visits, number of programs residents have joined and program attendance. He also reported on attendance at Nichol Park hosted Story Times in the park which had 35 participants. He also announced that the library just began hosting Baby Story Times on Monday mornings. He gave a special thanks to the Township and to Adam Brady for the support hosting Story Times in the Park. He was very thankful for the support and generosity the Township provides to the library. One exciting announcement he made was thanks to a generous donation they were able to purchase a mobile kitchen for Story Times to teach culinary skills and the importance of nutrition. They look forward to possibly expanding their program to STEM activities in the future.

Resolution 26-11 MAP Grant – London Britain Township will be undertaking a project to develop Wind, Solar, and Data Center Ordinances. The Board of Supervisors of London Britain Township hereby authorizes the submission of an application to the Municipal Assistance Program. DCED grants require a 50/50 match; the Resolution is for \$10,000.00 match. Aileen Parrish made a motion to enact Resolution 26-11 as presented. Bruce Yost seconded the motion and the motion carried unanimously.

2027 Budget Review Dates – Nette Stejskal and the Supervisors scheduled dates and times to meet to discuss the 2027 budget.

Salt Bid Advertising – Nette Stejskal is preparing for the upcoming winter season and requested permission to advertise for salt bids in October. Aileen Parrish made a motion to authorize Nette Stejskal to advertise for salt bids in October 2026 for the winter season of 2026 and 2027. Bruce Yost seconded the motion and the motion carried unanimously.

Old Business

Medic 94 Annual Budget Meeting – Aileen Parrish and Brian Sachs attended the Medic 94 Annual Budget Meeting on 07/30/2026. In 2026, LBT will be contributing \$22,458.00 to support them. Next year (2027) they will be requesting 4% increase, with a request of \$26,455.00. LBT had 23 reported responses this year so far. Other Townships received average request as much as 7.5% increase. Their response time in emergencies is prompt, usually arriving before other first responders. They offered to host another CPR class again for the Township and we will be looking to host that event in November 2026. Brian Sachs to finalize the date, which will be announced in our fall newsletter.

Stormwater Runoff – Land Trust Member Emily Dryden asked if we heard back from Pennoni on this situation. She would like the opportunity to walk with the Engineer and discuss further.

Updates

Chesterville Road Bamboo – Nette Stejskal will be contacting Tom Oeste to discuss a collection letter for these homeowners.

PECO Tree Trimming Pole Identification – No update.

Meeting Hall/Maps/Cases/Artifacts/etc. – Brian Sachs shared a picture of S.R. 896 that he had enlarged. Dave Porter gave the Township some pictures of the London Tract Ticking Tomb and 2 more pictures that will be considered for framing and display in the Town Hall. This project is still in progress.

Update on Office Building Renovations – No update.

Planning Commission – Solar/Data Center/Wind/Ordinance MAP Grant – Stephanie Town updated the Board that the Solar and Wind Ordinances have been sent to Tom Oeste, but she has not received a response from him yet. She has been sending him gentle weekly reminders. Aileen Parrish said that she would be reaching out to Tom Oeste for an update.

Development-Pigliacampi Property – No update.

1404 New London Property – Carolyn Matalon updated the Board that the homeowner's attorney called. She instructed the Building Inspector and the attorney to work together on what is needed for the barn permit.

Stoltzfus Farm – Update from LBT resident, please see below.

South Bank Road (Fisher) – A LBT resident reported to the Board that the property currently has 3 trailers that have clear and visible signs on them. She feels that the ordinance is not being enforced. The amount of debris that is located on these properties on South Bank Road is awful. She read section 803A from the ordinance and would like clarification on this matter. Aileen Parrish will consult with Tom Oeste about 803A and get clarification. Brian Sachs will be following up with Dave Gargula about responding to homeowners in a timely manner.

234 South Bank Road – Update from LBT resident, please see above.

17 Chesterton – Nette Stejskal updated the Board that the next Sheriff Sale is scheduled for 11/19/2026. The Township will be continuing to monitor the property and mow grass bi-weekly as needed until 10/12/2026. On 10/12/2026 the Township needs to inform the bank how much money the Township incurred on maintaining the property. Aileen Parrish said that she also reached out to the PA Game Commission, and they referred us to with WildLifeHelp.org, which is the name of the organization that may be able to assist on this matter. She was informed that a representative from the PA Game Commission is not authorized to go onto a property uninvited. She added that although she tried to contact a LBT resident, she could not leave a voicemail message to inform the resident of the new information.

Comcast BEAD Effort – No update.

Fire Company Municipal Merger – Brian Sachs announced the next meeting is scheduled for 09/08/2026 and will provide the Township with information from that meeting.

Document Asset Management System – In progress.

Township Hall Use/Fees – Pamela Morgan presented the Board with an updated version of the Meeting Hall Rental Agreement. The Board will review and provide feedback to Pamela Morgan by September 2, 2026. Holding a valid credit card on file was suggested in case any fees are incurred.

Accessory Use/In-Law Suites – No update.

Certificate of Occupancy/Resale – No update.

Krause Trail – Aileen Parrish announced that the homeowner met with Hillcrest Associates and Hillcrest suggested that they may not need a meets and bounds for this trail. However, there may be a conflict because Tom Oeste is working on the easement for the trail and he suggests a meets and bounds is needed for this trail. Aileen will be following up with Tom on this suggestion from Hillcrest and get feedback.

Pennoni Projects – Stephanie Town updated the Board that she has not heard back from Pennoni about the requests she sent them. Bruce Yost will be following up with Pennoni on this and other items on the Project Tracking Spreadsheet.

Community Service Hours Form – Nette Stejskal to meet with Carolyn Matalon to discuss.

S.R. 896 Corridor Project – No update.

New London 896 (S.R.896) Horse-Drawn Vehicle Flashing Warning Device Project (Additional Engineering Fees) – Aileen Parrish reached out to Bowman and voiced the Townships concerns that there was a not-to-exceed clause in their bid. She requested that the Board would like an itemized accounting record to justify the request for payment. Bowman said that they would provide this information but has not done so yet. Aileen Parrish will be requesting this information again from Bowman.

Minutes – 08/10/2026 – Bruce Yost made a motion to approve the minutes as corrected. Aileen Parrish seconded the motion and the motion carried unanimously.

Announcement – Aileen Parrish shared a new book that was written by a University of Delaware professor titled “A History of White Clay Creek State Park and Preserve” by Timothy Barnekov, et al and she praised the book and mentioned that the author will be donating a portion of the proceeds to the PA Preserve Friends of the Park.

Treasurer Report

Nette Stejskal presented to the Board the August Treasurer Report. Please see attached.

Invoices greater than \$1,000.00:

Action Security:	\$4,757.25	Pennoni Associates:	\$7,598.00	Asphalt Industries:	\$23,605.00
Alger Oil Inc.:	\$1,744.32	Allan Meyers:	\$18,635.54	John Deer Financial:	\$1,547.03
David Gargula:	\$2,852.50	Asphalt Maintenance:	\$30,000.00	KTR Inc.:	\$3,776.43
Pennoni Associates:	\$1,147.50	Octoraro Native Plant Nursey:	\$1,641.25		

General Fund

Brian Sachs made a motion to approve the ACH transactions for the payment of payroll taxes, payroll deductions, interest payment on DVRFA Loans, PCard purchases, insurance, and bank fees. Aileen Parrish seconded the motion, and the motion carried unanimously.

Brian Sachs made a motion to approve check numbers 17379-17396 on the M&T Bank Account. Aileen Parrish seconded the motion and the motion carried unanimously.

Brian Sachs made a motion to approve checks numbers 10465-10486 on the PLGIT Bank Account. Aileen Parrish seconded the motion and the motion carried unanimously.

Brian Sachs made a motion to approve the transfer to the PF, OSF and CF for 2026 Real Estate Taxes, to the SF for user fees collected, and to the O&M Escrow account for a deposit. Aileen Parrish seconded the motion and the motion carried unanimously.

Park Fund

Brian Sachs made a motion to approve check numbers 3145-3148. Aileen Parrish seconded the motion and the motion carried unanimously.

Brian Sachs made a motion to approve the transfer to the GF for tax collection expenses and payroll. Aileen Parrish seconded the motion and the motion carried unanimously.

Open Space Fund

Brian Sachs made a motion to approve the transfer to the GF for tax collection expenses. Aileen Parrish seconded the motion and the motion carried unanimously.

Windsor Sewage Fund

Brian Sachs made a motion to approve check numbers 1596-1598. Aileen Parrish seconded the motion and the motion carried unanimously.

Capital Fund

Brian Sachs made a motion to approve check numbers 1446-1448. Aileen Parrish seconded the motion and the motion carried unanimously.

Brian Sachs made a motion to approve the transfer to the GF for tax collection expenses and loan principal and loan interest. Aileen Parrish seconded the motion and the motion carried unanimously.

Highway Fund

Brian Sachs made a motion to approve check numbers 7355-7361. Aileen Parrish seconded the motion and the motion carried unanimously.

Brian Sachs made a motion to approve the transfer to the GF for purchases on the PCard. Aileen Parrish seconded the motion and the motion carried unanimously.

MISC Escrow Account

Brian Sachs made a motion to approve check number 207. Aileen Parrish seconded the motion and the motion carried unanimously.

Business From The Floor – None.

Announcement – Brian Sachs announced that a new employee started working today for the Parks/Road crew for the Township.

Adjournment

Aileen Parrish made a motion to adjourn the meeting at 9:44 pm. Brian Sachs seconded, and the motion carried unanimously.